



PARENT INFORMATION HANDBOOK 2020-21

***10524-46 Street
Edmonton, Alberta
T6A 1Y3
Phone (780) 466-4116
Fax (780) 448-0429***

Vision:

Building foundational attitudes, skills and knowledge with our community

Mission

- Gold Bar School is a community that provides a rich learning environment where students are active citizens who are encouraged and supported as they engage in their journey as lifelong learners.

Values**At Gold Bar School, we believe:**

- Each of our learners is unique and has diverse strengths, interests and needs which are valued and nurtured, and in so doing, each child will be prepared for increasingly complex life and work environments in the 21st century
- Strong communities are built through clear and open communication with parents, students and staff and thereby foster safe and secure learning environments for every child to realize their potential
- In empowering our students by celebrating their successes, and by using restorative practices which seek to repair relationships that have been damaged, so that every voice is heard, valued and acknowledged
- Every child has the right and the responsibility to belong to our many communities and each child has gifts that contribute to and enhance these communities, both within and beyond the walls of the school
- Success is different for every child and includes processes as well as the product, beyond academics, including social relationships, community building and citizenship
- Students will be engaged in leadership roles as they navigate their lifelong learning journey

A Message from the Principal

Welcome to Gold Bar School!

At Edmonton Public Schools our mission is “Success, one student at a time.” At Gold Bar School we are committed to this mission, and strive to build foundational attitudes, skills and knowledge with our community.

Our highly skilled Gold Bar staff work collaboratively to meet the needs of our students, and all of our decisions are made with the students’ growth and best interest foremost in our mind. Student growth and relationships are the driving forces behind all of our practices.

We are grateful for the support of our Parent Council and Parent Society which, through the years, has enabled us to provide new opportunities to our students via technology, fieldtrips and so much more. Thank you!

You will find a copy of our Parent Handbook, School Assessment Plan and Student Rights and Responsibilities Handbook on the Gold Bar website and SchoolZone. This handbook contains a great deal of information, calendar dates, procedures and expectations. We ask that all parents read and review this with their child yearly.

It is of utmost importance to us that we are connected and that you receive information in a timely manner. Accessing SchoolZone is an essential part of this as it is our main source of communication. If you do not have a current username and password, please contact the office and we will provide a new one for you. Also, please follow us on Twitter [@goldbarschool](https://twitter.com/goldbarschool) to see what is happening in and around the school.

Have a wonderful year.

Michelle Korchinski
Principal

EDMONTON PUBLIC SCHOOLS VISION, MISSION, VALUES, AND PRIORITIES

Our Vision – Success, one student at a time.

Our Mission - We inspire student success through high quality learning opportunities, supported by meaningfully engaged students, parents, staff and community.

Our Values - Supporting the Vision, Mission and Priorities are the District's core values of accountability, collaboration, equity and integrity.

District Priorities 2018 - 2022

1. Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
2. Provide welcoming, high quality learning and working environments.
3. Enhance public education through communication, engagement and partnerships.

Superintendent of Schools: Darrel Robertson

Ward G Trustee: Trisha Estabrooks

Assistant Superintendent: Ron MacNeil

SCHOOL STAFF

KIRCHNER, Kelsey	Kindergarten	Kelsey.Kirchner@epsb.ca
BEIER, Amanda	Grade 1	Amanda.Beier@epsb.ca
DHARIWAL, Kiran	Grade 2	Kiran.Dhariwal@@epsb.ca
ACKERMAN, LAUREN	Grade 1 / 2	Lauren.Ackerman@epsb.ca
GULOIEN, Paula	Grade 3	Paula.Guloien@epsb.ca
ALGAR, Allen	Grade 3 / 4	Allen.Algar@epsb.ca
WHITNEY, Chelsea	Grade 4 / 5	Chelsea.Whitney@epsb.ca
PEREPALKIN, Roshel,	Grade 5 / 6	Roshel.Perepalkin@epsb.ca
PETERS, Isabella	Grade 6	Isabella.Englert@epsb.ca
ANDREWS, Sarah	Music	Sarah.Andrews@epsb.ca
LINKLATER, Melanie	Library	Melanie.Linklater@epsb.ca
AKOTO, Racheal	EA	Racheal.Akoto@epsb.ca
HOGAN, Shannon	EA	Shannon.Hogan@epsb.ca
TODD, Brenda	EA	Brenda.Todd@epsb.ca

Office Staff:

KORCHINSKI, Michelle
TENNANT, Diane

Principal
Adm. Assistant

Michelle.Korchinski@epsb.ca
Diane.Tennant@epsb.ca

Custodial Staff:

AYLES, Heidi
BORILLO, Preciosa

Head Custodian
Custodian

Heidi.Ayles@epsb.ca
Preciosa.Borillo@epsb.ca

Hours of Operation:

Grades 1-6 Schedule

Monday – Wednesday & Friday

8:30	Morning Bell
10:15 – 10:30	Recess
12:03 – 12:43	Lunch
2:18 – 2:33	Recess
3:16	Dismissal

Thursday Early Dismissal

8:30	Morning Bell
10:15 – 10:30	Recess
12:03 – 12:43	Lunch
2:19	Dismissal

Kindergarten Schedule

Monday – Friday

8:30	Morning Bell
10:15 – 10:30	Recess
11:37	Dismissal

ABSENTEE CHECK PROGRAM and ATTENDANCE

Regular attendance is vital to a student's academic success! Students are expected to attend classes regularly and be on time. If students are late, they are required to report to the office before going to their classrooms.

PLEASE CALL or EMAIL to advise the school if your son or daughter will be late or absent for any reason.

780-466-4116 or goldbar@epsb.ca

Please leave:

- **Your child's full name**
- **The reason for the absence**

The Absentee Check Program is designed to ensure that all students are accounted for each day. Students not in school are checked on first with a call home and, if necessary, to the other telephone numbers listed on your registration form. **Therefore it is extremely important that we have accurate contact information.** Please ensure you contact us if any phone numbers need updating.

ABSENCE FOR HOLIDAYS

A great deal of learning occurs in the classroom through the use of guided questions, dialogue and problem solving. We therefore request that you try to schedule family holidays during the school breaks. **Parents who choose to take their children out of school and go on a holiday or trip are choosing to accept responsibility for their children's learning during that period of time.** Home education imparts responsibility to the parents to provide programming that meets the Alberta Education Curriculum guidelines. If you have scheduled a holiday during school time, we would appreciate notice well in advance, so that teachers can communicate with parents about what the child will be missing. **Teachers are not required to develop handouts or specific lessons for extended holiday time.** Evaluation may indicate "unable to assess" on the progress report.

ACCIDENTS AND ILLNESSES

First aid will be administered as needed, and an attempt will be made to notify the parent(s) if the situation warrants it. If necessary an ambulance will be called (at the expense of the child's parent/guardian) to transport a critically injured child to hospital. When a parent or guardian cannot be reached, and the injury is serious, a staff member will accompany the student to the nearest clinic or hospital, via ambulance. Every effort will be made to contact the parent first. The school requests to have the student's current Alberta Health Care number on file.

Screening for illness:

Before coming to school each day, all staff and students must complete the Government of Alberta's [COVID-19 Information Screening Questionnaire](#) to determine whether they can attend or must stay home.

Families will be expected to complete the questionnaire daily and follow all Government of Alberta health instructions on the questionnaire. Students who have any symptoms noted on the questionnaire cannot attend school.

Families are not required to submit the form to the school. It is a tool to assess their child's wellness before sending them to school.

Anyone else permitted in a school will also need to complete the daily [COVID-19 Information Screening Questionnaire](#) before entering the building. People with symptoms of COVID-19 or experiencing illness will not be allowed in the school. We have posters on their doors reminding people not to enter the building if they feel sick, or if they have had close contact with someone who is ill or suspected of having COVID-19.

Following provincial health protocols around illness is a key strategy to slow down or stop the spread of COVID-19. We all must do our part and stay home when we are sick.

Showing signs of illness while at school: If a student or staff member shows symptoms during the school day, they will need to leave the school. When a student is sick, the student will continue to wear a mask if they can do so safely. School staff who supervise the student will also wear a mask and will:

- bring the student to a private area away from others, if possible, or keep them at least two metres away from others
 - all schools have been provided thermometers, which will be a tool for when children are not feeling well and will enable schools to report health information to families
- contact parents or guardians to pick up their child immediately
- follow health protocols around personal protective equipment (PPE) and cleaning and disinfecting the area

Students with pre-existing conditions: Any student with a pre-existing health condition that causes symptoms of illness should be tested for COVID-19 at least once before they return to school.

A negative test would help show that their symptoms are related to their pre-existing condition, and not to an illness. This would establish what their baseline for being healthy looks like. Families should notify their school about any pre-existing condition and the symptoms it causes. As long as these symptoms remain the same, the student can attend school.

If symptoms change or worsen, the student will need to leave the school, follow illness protocols and have another COVID-19 test to determine if the symptoms are still related to the pre-existing medical condition. If the test is negative, the student may return to school. Families can [learn more about COVID-19 testing and book a test online](#) through Alberta Health Services.

ADMINISTRATION OF MEDICATION

Administration of medication to students is the responsibility of the student's parent or guardian. In special circumstances, the school staff may assist in the administration of medicine. The following district guidelines and procedures are required:

- The principal shall require a signed request from the parent and physician indicating the type of medication to be administered, required dosage and action to be taken in the event of possible side effects.
- Medication must always be stored in the school office in an original prescription container. For the safety of others, medication should **not** be kept by the child in his/her classroom.

BICYCLES, SCOOTERS, and SKATEBOARDS

***** Always wear a bicycle helmet when cycling. *****

Students who bring bicycles to school do so at their own risk. All bicycles must be locked individually in the bicycles racks; scooters and skateboards must be brought to the nurse's room for storage as soon as they arrive at school. For the safety of all students, bicycles, scooters and skateboards must not be ridden on school grounds or tarmac from 8:00 am – 4:00 pm. Students are to dismount and push their bicycles to the racks.

Helmets are a very important piece of safety equipment. It is expected that students will wear a helmet when ice skating as well as cycling. Helmets may be purchased from various sporting equipment locations.

BUDDY SYSTEM

To provide added security while travelling to and from school, students are encouraged to walk in pairs or groups where possible. Parents may wish to find older students who are willing to act as escorts for the younger ones.

CALENDAR OF EVENTS AND HOLIDAYS

Please check the SchoolZone Calendar for all events and details.

CLUBS AND EXTRA CURRICULAR ACTIVITIES

At Gold Bar, staff provide opportunities for students to involve themselves in extra curricular activities. Some of the extra activities offered are: Running Club, Library Club, Choir, Handbells, Garden Club, Intramurals, Student Leadership, and any other clubs that are created. We are always open to new ideas!

All clubs are currently suspended due to COVID-19.

COMMUNICATION

Communication with parents and the Gold Bar community is a priority. Teachers will communicate with students' families via the [Seesaw app](#), [SchoolZone](#), email and phone calls. As well, we will be asking parents to follow us on Twitter [@goldbarschool](#) to see what's happening in and around the school.

Parents are encouraged to contact their child's teacher(s) to provide information that may be helpful in planning their child's program as well as to answer any questions or to provide support. Parents may use [SchoolZone](#), [SeeSaw](#) or email as a communication vehicle or contact the school office to make an appointment to see the teacher.

CURRICULUM SUPPORT FOR PARENTS

Many stakeholders, including parents, play a vital role in the education of Alberta's students. In order to help parents reinforce learning at home, Alberta Education has published the Curriculum Handbook for Parents series. Visit www.education.alberta.ca to download a copy of this helpful document.

As partners in education, this resource provides parents with valuable information about the learning goals that have been set for students. Parents are encouraged to discuss the contents of the Curriculum Handbook for Parents at home with their children and at school with teachers, who can provide further information and guidance.

Parents may also find it helpful to log onto www.LearnAlberta.ca to find other curricular support materials. LearnAlberta.ca is a web site that offers a wide range of resources directly tied to what Alberta students are learning in the classroom. These multi-media resources engage students by using video clips, animations, interactive lessons, problem-solving strategies, glossaries and much more to help them learn new things in fun ways. The site creates a unique learning environment that can help students in and out of class. Parents will gain a better understanding of what their children are learning and be better prepared to assist at homework time.

DRESS CODE

Our dress code stands as a component of Gold Bar's school culture which emphasizes respect for self and others. Students are expected to wear clothing that is appropriate and safe for the learning environment. Students will be asked to put on a sweater or coat if clothing is deemed inappropriate.

EARLY DEPARTURE

Students who need to leave the school before dismissal time must be signed out in the office. Parents must inform the teacher and the school office prior to the appointment. Parents are welcome to come to the front door to retrieve their child if they are wearing a face mask. They will be permitted into the front entrance, asked to sanitize their hands and

wait in the foyer until their child comes. Office staff will mark their departure in our log book.

EMERGENCY PLANS

Edmonton Public Schools requires each school to develop a plan for evacuation in the event of a fire, bomb scare, gas leak, or an overnight situation which makes it impossible to open the school on the next school day. If the emergency occurs during school hours, students will be removed to Mount Carmel Bible School. Parents will be notified of an emergency via District emergency text messages. [SchoolMessenger](#) is our District's new message system that will call you when there's a major emergency at your child's school, such as a fire or imminent threat, but we need your permission to send you emergency text messages.

If you are a new District family or recently updated your phone number, you can sign up to receive emergency text messaging by texting Y' or 'Yes' to 978338. Learn more about [SchoolMessenger](#).

Should the emergency occur out of school hours, an announcement will be made via radio and television news.

In order that students may know how to act quickly and without confusion in case of an emergency, fire drills and security alerts will be held regularly through the year. It is important that the building be evacuated quickly and quietly. Instructions are posted in each room regarding exits to be used. It is necessary for students to have appropriate indoor footwear at school and to wear indoor shoes in the building at all times.

In respect to COVID-19 please note the following:

- When it is a planned practice drill the event is run adhering to physical distancing, hand sanitizing protocols and the use of masks. This will slow down the process as time will be needed to follow the COVID-19 protocols, but schools can still reinforce the routines that are to be followed during an actual alarm.
- When it is an actual fire alarm and the building must be evacuated due to potential risk, the risk of the emergency overrides any COVID-19 protocols that would slow down the exiting of the building. In this situation, physical distancing of students and the use of hand sanitizer would not occur. Students can still wear their masks.
 - When the building is cleared and safe to enter again, schools will follow all COVID-19 protocols to re-enter the building.
- In both situations, once the students have left the school and are gathered in the field or on the city sidewalk, physical distancing must be adhered to.

FEES

Schools will charge fees to families each quarter, based on whether the family is choosing in-person learning or online instruction for that quarter. Lunch fees will be included in each quarterly fee schedule. Families may continue to pay these fees on a monthly basis

within the quarter. Because schools will organize their operational spending to best support family choice in their community, schools are not able to refund fees once they have been received for that quarter.

Extracurricular Fees:

Running Club race entry fees \$16.00 - due in the 3rd quarter of the year; if applicable

Activity Fees:

Kindergarten Crafts Supplies (optional) \$40.00 yearly or \$10.00/quarter

Music festival entry fee \$10.00 - due in the 3rd quarter of the year; if applicable

Music festival transportation fee \$12.00 - due in the 3rd quarter of the year; if applicable

Lunch Supervision And Noon Hour Activity Fees: \$100.00 yearly/ \$25.00 quarterly/ \$10.00 monthly

Drop in \$2.00 daily

Please send cash or cheque to school with your child, a receipt will be uploaded to your child's SchoolZone account.

FIELD TRIPS

Gold Bar expects all students to maintain the highest standard of conduct whenever and wherever they are representing our school. Since a field trip is an extension of the school program, all normal school expectations apply. A field trip consent form will be sent home and must be signed and returned before a student will be able to participate in the field trip. These slips are filed in the office. Parents will be notified of field trips in advance by their child's teacher.

A field trip is a special type of learning experience. Occasionally some children may have difficulty with self-control. If this occurs, the parents may be requested to accompany the child on the field trip.

In respect to COVID-19 please note the following:

Field trips that require students to ride a bus are currently postponed, in keeping with provincial guidelines. As well, our Division has decided that:

- virtual field trips, in-class/classroom field trips and socially distanced community walking trips that follow COVID-19 health and safety protocols are permitted

HEALTH SERVICES

Capital Health provides health service to children and their families, via 9 Public Health Centres. Services available include vision and hearing screening, immunization, dental hygiene, speech-language services and consultation with parents or school staff on issues affecting children's health. Click [here](#) to access the Comprehensive School Health Website, or contact the Community Health Nurse for our school at Bonnie Doon Public Health Centre 780-342-1520.

HOT LUNCHES

Volunteer parents provide special hot lunch days for our students several times throughout the year. More information will be sent home closer to each date.

This is suspended due to COVID-19.

INCLEMENT WEATHER POLICY

During inclement weather (rain, cold, extreme winds) students may come into the school prior to the school day to wait in their classroom, for the school day to commence. When the temperature is colder than -22 Celsius, or if the wind-chill factor creates an equally cold situation, or if there is a storm or extreme wind conditions, regular outside recess is cancelled and students are allowed to remain indoors under supervision.

We will consult https://weather.gc.ca/city/pages/ab-50_metric_e.html to access the Government of Canada weather page

INCLUSIVE SERVICES

A consulting service team consisting of a reading specialist, a psychologist, a speech pathologist, an occupational therapist, and a social worker are available to our school. These consultants can assist by providing assessment information and programming recommendations, by acting as a liaison for community resources and by providing helpful tips for parents. Please do not hesitate to make the school aware of any problems that may affect your child's learning. Your child's teacher will keep you informed of any concerns.

LATES

We appreciate that parents strive to get students to school on time and know that sometimes children arrive later. To ensure the safety of our students, all students who arrive after 8:35 are considered late for school and are asked to use the front entrance doors and ring the school buzzer. A staff member will welcome the student, assist with hand sanitizing and shoe removal, will let them know the "word of the day", and ensure they enter their classroom. The student will repeat the "word of the day" to the teacher as confirmation they have stopped in the office.

LIBRARY SERVICES

The library and all of its resources are for the benefit and pleasure of every individual in the school. Any student enrolled in the school may borrow books.

In respect to COVID-19 please note the following:

Students/teachers will not have access to the library but they will have access to library books. Students/teachers will be able to go online weekly to put books on hold through our online library system. The books/resources will be disinfected and brought to the

classroom for distribution by Mrs. Linklater. When books are returned they will sit for 72 hours and then be disinfected and re-shelved.

Library users sign for all items they borrow, and are responsible for returning them on time and in good condition. Charges are made for lost or damaged materials. It is the responsibility of the borrower to know when items he/she borrows are due.

LOST AND FOUND

The Lost and found box is in the office. Found articles of clothing and footwear should be placed in these boxes. Please make sure your child's shoes/boots/mitts, etc. are CLEARLY labelled with first and last name so that articles can be easily claimed. Found texts, jewelry, glasses, lunch kits, keys, etc., should be returned to the office.

Please check the lost and found box frequently. We do accumulate many articles of clothing in "like new" condition. The contents of these boxes are put on display periodically so parents and students can pick up lost items. Unclaimed items are distributed to others who are less fortunate.

LUNCH

Gold Bar School has a lunch program for students who can not go home during the noon hour. Lunch Program Aides supervise the students when they eat their lunch and when they go outdoors for play. For more information on fees and payment arrangements, please see Mrs. Tennant in the office. Lunch program fees cover the costs of the noon hour supervision.

Students staying for lunch are expected to behave in a respectful, responsible manner. Students who are not cooperative will be asked to eat their lunch with another class or they may be temporarily or permanently suspended from the lunch program.

NOTIFICATION OF CHANGES IN PERSONAL INFORMATION

If during the school year, the address, telephone number, etc. of a student changes, please notify the school office as soon as possible. **Emergency contact numbers must be kept up-to-date.**

NUTRITION

In the interest of promoting good nutrition and dental care, the consumption of gum, candy, soft drinks, and "junk food" is not encouraged in the school or on the playground. We encourage parents to support our efforts and not include such foods in students' lunches. We wish to help our students make wise choices in their selection of foods. Your assistance in helping your child make healthy food choices and in supporting this focus on nutrition by not sending such foods would be most appreciated.

Each year, we have a number of children with severe allergies that may result in life-threatening conditions. As a result, certain precautions may be taken in the classroom and

specific school areas, including the identification of a classroom as “allergy aware.” Parents and students are expected to adhere to the guidelines laid out in these instances.

Gold Bar School offers the school nutrition program and will adhere to the following provincial guidelines:

- only designated staff will be permitted in food preparation areas
- under Scenario 1, partner staff responsible for operating the school nutrition program will be allowed in the school to help deliver the program
- partner staff must adhere to all COVID-19 health protocols and will not be able to enter the school if they have symptoms of illness
- all food served to students needs to be served in prepacked portions or served to students by designated program staff
- utensils will be used any time food is served to students
- there will be no shared food condiments or seasonings, such as ketchup or salt and pepper
- any leftover food will be thrown out—schools will not be able to package leftovers to send home to families

At Gold Bar School:

- The Alberta Education School Nutrition Program will continue to be provided in partnership with the community organization, e4c.
- The morning meal will no longer be offered before school. Each morning after students are in their classrooms, the Nutrition Support Worker will deliver pre-packaged food items to each classroom.
- For students choosing to access the morning meal, the Nutrition Support Worker will wear a mask, apply hand sanitizer and use tongs to hand out the food items directly to students.
- Fruit bowls will no longer be available in the office or classrooms. We will provide more information to families about the startup date of the program and registration forms as soon as plans have been finalized.

PARENT ADVISORY COUNCIL

Gold Bar PAC meets several times a year to gather information, discuss relevant issues, plan activities and provide feedback to the school. All parents are members of this Council and invited to attend all meetings. Parent Council meetings are scheduled as follows for the 2020-2021 school year:

- September 21, 2020 @ 6:30pm
- November 23, 2020 @ 6:30pm
- January 25, 2021 @ 6:30pm
- April 19, 2021 @ 6:30pm

At this point all meetings will take place online virtually. Meeting links and agendas will be shared on SchoolZone closer to the event date

PARENT/TEACHER CONFERENCES

Parents will be kept informed of the academic progress and behaviour of their children through Schoolzone, telephone and conferences. Parent and teacher conferences may be arranged by the school or by parents, at any time, to discuss student progress or behaviour.

Teachers will assess students throughout the school year, for both in-person and online learning. Student progress will be reported to parents at four key times throughout the year. At the end of each learning quarter, families will receive the following information about their child's learning growth and progress:

- November 2020: an interim report summarizing growth and progress
- February 2021: a mid-year progress report indicating achievement across all subject areas
- April 2021: an interim report summarizing continued growth and progress
- June 2021: a final progress report indicating year end achievement for all subjects

At this time, all parent-teacher conferences will be arranged online. Conferences strive to develop mutually agreed-upon strategies that can be implemented both at home and at school to encourage improved students success. Information and additional resources will be provided as a support. In each term you will be asked to participate in conversations regarding student goal setting and progress related to their student goals.

PROPERTY DAMAGE

To help maintain quality of life and education at Gold Bar, we ask everyone to accept responsibility for the care and maintenance of school property.

In circumstances where a student is deemed to be responsible, either whole or in part, for damage or defacement of the building, equipment, furnishings or the personal property of others, the student or parents may be asked to pay for repairs or replacement of such damaged property.

Incidents involving vandalism can be reported by calling the school during the day at 780-466-4116, Edmonton Public School Security at 780-429-8295, or by calling the police during off hours at 780-423-4567.

RECESS

The intent of recess is to give children a break for some exercise, fresh air and to interact with their peers. At Gold Bar, we encourage our students to be as physically active as possible. For this reason, students will be asked to put technology away during recess.

Recess times are as follows:

- 10:15 - 10:30am (daily)
- 12:23 - 12:43pm (daily)

2:18 - 2:33pm (M, T, W, F) please note Thursday is early dismissal, as such there is no afternoon recess.

The playground will be available to one cohort of students per day for recess and phys.ed. classes. Playground zones have been established for each classroom/cohort. Students will be supervised within these zones during recesses.

Students within a cohort may have access to outdoor play equipment. If students play with shared equipment it will be cleaned and disinfected by a staff member after each recess. There will be a minimum of 5 supervisors outside at each recess break. Students will be dismissed by a staff member and will exit the school with their class through their designated doors and will proceed to their pre-designated daily play area.

RELATIONSHIP MANAGEMENT PLAN

We at Gold Bar emphasize consistent guidelines for behaviour. All students are expected to:

- T**hink and act safely
- E**ncourage and support others
- A**lways try your best
- M**ake good choices
- S**how respect by helping, sharing and caring for others.

Through respect for ourselves and others, we create a friendly, safe and welcoming school environment. Gold Bar is committed to ensuring that the working and learning environment fosters positive relationships. We will do this by building, maintaining and restoring relationships.

At Gold Bar School, we know that all of us can learn and be part of the community. If we do harm, we restore it and move on. This is the cornerstone of **Restorative Discipline**.

Restoring Relationships

Our goal is to help students become positive, productive citizens within and outside our school walls. Although staff focus on the positive, there are times when students will make inappropriate choices. When a child does make an inappropriate choice, we will work with them to try to help them learn from the mistake and restore any harm that was caused. A strong relationship between home and school is essential when dealing with student choices. In order for change to occur, the student needs to know that both the home and school are working together. When an inappropriate choice results in a consequence, it is important that the student understands why the resulting action is being taken and how the student can make the situation "right".

We believe that students perform better when they know what is expected of them. Classroom agreements are developed by classrooms, posted, and are reviewed periodically or when the need arises.

Student Code of Conduct

1. Participate in all class activities to the best of one's abilities

- attend regularly and be on time for classes
- complete classroom assignments
- take part in group discussions and projects
- attend field trips

2. Complete assignments

- have all necessary materials on hand
- be organized and ready to begin work
- complete assignments and use class time wisely
- assume responsibility for incomplete or missed work

3. Behave in a respectful and courteous manner

- towards oneself
- towards other children
- towards all adults
- use acceptable language
- respect the rights and property of others

4. Display appropriate self-control

- in the classroom
- on the playground
- during school assemblies and other functions

5. Create a welcoming, caring, respectful and safe School

- promote and sustain a welcoming culture
- report continued issues to an adult

RESPECTFUL LEARNING AND WORKING ENVIRONMENTS

Edmonton Public Schools, in co-operation with its staff groups, is committed to creating a healthy, respectful learning environment for students, staff members, trustees, parents, volunteers and contractors.

We recognize the worth of every person without discrimination. We are committed to working toward the elimination of objectionable behaviour in our schools and workplaces, and to maintaining an environment that is respectful, safe, nurturing and positive for everyone.

Please help us achieve this goal by interacting in a manner which respects the dignity and value of others.

SCHOOL SAFETY PATROLS

There will be a student-patrolled crossing. We would ask parents to explain to their children the necessity of using the designated crosswalk where the patrols are stationed. Parents should remind their children about safety precautions when crossing busy traffic streets. Please remember that our patrollers do require the cooperation of the parents and children.

SCHOOL SUPPLIES

Students are always expected to be prepared for their school work. This includes having supplies and having work completed and at school every day. Parents are asked to ensure that their children have the necessary materials. Students are expected to bring their own supplies (notebooks, pencils, erasers, glue, etc.) but texts and workbooks are supplied. The Tools for Schools program helps with school supplies on an individual basis. Please contact Mrs. Tennant in the office if you require assistance with supplies for your child. Please refer to SchoolZone for K-6 Supply Lists.

SCHOOL TELEPHONE

Please help us in helping your child develop a sense of responsibility. Students are permitted to use the school telephone in emergency situations. Students are expected to leave home with all the items they will require such as supplies, homework, lunch, etc. and arrangements 'to play after school' are to be made ahead of time. It will eliminate you making unnecessary trips to school.

SCHOOLZONE

SchoolZone is a secure web portal that is designed to provide parents and students with information about school events, activities and much more! You will find School Newsletters, progress reports, attendance records, and notices about overdue library books, achievement results and links to great online resources. SchoolZone is available any time on your SMART PHONE, table or computer. We use your first and last name to create a unique logon user ID and password.

We will post all information (newsletters, report cards, calendars, etc.) via SchoolZone. However, if parents do not have access to the internet, please contact us and we will arrange to have paper copies sent home to you.

If you misplace or have lost your password, we can easily provide you with a new one.

We recognize that communication is vital and we are making every effort to share the right amount of information with parents! We encourage you to support us in our effort to improve communication with your feedback, suggestions and concerns!

STUDENT SAFETY AND PARKING

There is a bus zone in front of the school clearly marked with signs. This means there is **NO parking** between 7:00 a.m. and 4:00 p.m. on school days. The speed limit is 30 MPH in the school zone.

Please consider the safety of all students over your convenience when dropping or picking up your child.

SUPERVISION

Supervision will begin at 8:15 am. The first bell rings at 8:30 am, the second bell rings at 8:35am. Supervision of the playground will not be available at this time. To ensure the safety of all students, a final sweep of the tarmac and field will be done by a staff member at 8:35am. At dismissal time, students are to proceed directly home or to their after-school care.

TECHNOLOGY: HOME TO SCHOOL

In the ever changing world of technology we need to continue to revisit our practices and policies. We recognize more and more students have cell phones and assorted devices. Many parents feel a sense of safety and security that comes with their child having a cell phone. It becomes our job to help students learn appropriate use of these devices. If students bring a cell phone to school, to ensure no disruptions to class learning, **cell phones need to be turned off and stored in zipped up backpacks.** If you need to contact your child throughout the day for any emergency, please call the office at 780-466-4116 and we will attend to the message promptly.

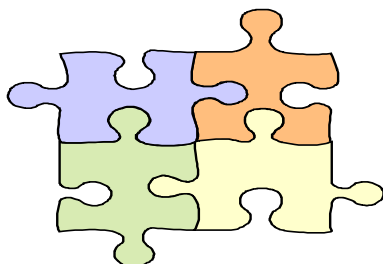
Acceptable Use of Technology Policy: Our district provides Google Accounts for students to access the internet, collaborate with others and create and work on school projects. Students are able to access this account from any device at any time. However it is important to note that students are responsible for following the District Acceptable Use policy when using their share account outside of school hours.

This Policy will be sent home with each student at the beginning of the school year. Please read and review it with your child, then return it to the school. Students will be unable to access technology in the school without this signed document.

VISITORS

In-person visitors and volunteers will not be allowed in Division schools at this time. This includes guest speakers, sports-team coaches and artists in residence. Individuals are encouraged to communicate with the school through email or by phone.

Currently, parent volunteers are not permitted in the school building. However, we are optimistic that we will find ways to work with parent volunteers later in the school year. Individuals authorized to enter the school include Canada Post, delivery and maintenance personnel who support the running of the school, and emergency responders. These people will only enter the school if the [COVID-19 Information Screening Questionnaire](#) indicates they are safe and if they have no symptoms. They must also sign the school's COVID-19 visitor log. Individuals entering the school will be required to wear a mask.



Schools are like a jigsaw puzzle. Each edge piece of a puzzle interlocks with two others to form the puzzle's framework and give structure and support to the puzzle as a whole. Each piece has a unique design and cut that ensures just the right place to fit within the puzzle. Each morning, staff members form the edged pieces that interlock to create a safe environment and give support to one another and the whole. Each morning, they provide just the "right place" for every student to fit safely and securely. The staff members are strength and stability, and like the edge pieces, they do not stand alone in this responsibility. There are always others to support and assist, ensuring that every student has a place.

Author Karen Hegeman